

Art Exhibit Policy

Approval by the Library Board 11/18/2020

Local artists from the Bitterroot Valley are welcome to exhibit their ready to hang two-dimensional artwork at the library.

The library has two exhibit spaces:

1. A picture rail display immediately inside the library entrance on the south wall, 160" in length. Display for a minimum of one month, and extended up to three months, if no other artist requests the space.
2. Portable mesh display panels in the Community Room. There are three 5'x7' panels. The library encourages teachers to arrange for student shows. Display can be for a night, during an event or up to one month, and extended up to three months, if no other artist requests the space.

Installation

It is the responsibility of the artist to install and take down their exhibit. The library has small hooks on the rail and mesh panels on which you can hang your work but exhibitors are responsible for providing their own wire, and any hardware for the artwork itself. Exhibitors will not make holes in the walls or use adhesives on the walls. Library staff will not assist with installation or removal except to provide a ladder for installation/removal.

No Storage

North Valley Public Library cannot store, or take responsibility for any artwork. Art may not be dropped off early or picked up late.

Sales

If you decide to sell your artwork, you set your own price and complete the sale. Library staff will not conduct any part of the sale. You should attach your business card on the pieces with your contact information. Works sold must remain on display throughout the designated exhibit period.

Press

All publicity shall be submitted to the Library for approval and shall be distributed to the various media by the Library.

Liability

The library is not responsible for loss, theft, damage, or destruction of items in the exhibit, nor does it provide insurance to protect the items. Insurance is the sole responsibility of the exhibitor. It should be noted that both exhibit spaces are near windows so pieces fragile to sun damage are not recommended. Please be aware that the Community Room is let to a variety of organizations and no staff are present to monitor whether your work may be damaged or stolen.

Application

This policy and the Art Exhibit Application Form is available online. Applications are reviewed by the Library Director and are processed on a first-come, first-served basis. The Library Director may require samples or photos of the items to be displayed prior to application approval.

Selection

All art should be of acceptable viewing content for all ages. The Library Director will consider a wide range of artistic expression when choosing exhibitors, while being mindful that all segments of the community and all age groups will have access to the display area. In an effort to have a welcoming, stress free environment for all, the library will not display nudity, blood, gore, racist images, or partisan political work.

The Library Director reserves the right to reject any exhibit in full or in part, including during the time-period of the exhibit.

Works that are of high value, fragile in nature or in a frame of questionable durability may be rejected. Size limitations may apply.

Providing display space for artistic works does not constitute endorsement of the views expressed in those works by North Valley Public Library staff or board members, or by members of the North Valley Public Library or the Library Foundation.

Agreement

Once an exhibit has been selected for display, the Library Director or designee will notify the exhibitor and schedule the display period. The library reserves the right to change, reschedule or cancel exhibits when necessary.

The exhibitor will be provided with the Art Exhibit Release Agreement. **Prior** to installation, the exhibitor must complete, sign and date the agreement and return it to the Library Director.

Art Exhibit Application Form

Thank you for your interest in exhibiting at the North Valley Public Library. Please complete the following application and return it to the Library Director.

Name _____

Address _____

Telephone _____

Email address _____ Website _____

Would you be willing to present a program about your work? (circle one): Yes No

If yes, please describe the program you would like to present

Exhibit request (choose one): Main library rail display (1 month)

Community Room mesh display (Length of display requested: _____)

Please describe the work(s) you wish to exhibit and media. The Library Director may require samples or photos of the item(s) to be displayed prior to application approval.

Title or focus of exhibit: _____

Approximate number of pieces in exhibit: _____

By signing below, you affirm that you have read the Art Exhibit Policy and abide by the policy:

Signature _____ Date _____

Please return your completed application to:

Library Director
North Valley Public Library
208 Main Street
Stevensville, MT 59870

Art Exhibit Release Agreement

Name _____

Address _____

Telephone _____

Email address _____

Please provide titles and descriptions for the items that will appear in your display. Attach an additional sheet if necessary.

Title	Description

I, the undersigned, have received and read a copy of the North Valley Public Library Art Exhibit Policy and agree to abide by all its rules and regulations. I understand that in offering my works of art for display at the North Valley Public Library (NVPL), I release NVPL, its board and employees from any liability for loss, theft, damage or destruction of any item that may occur during the display period or during installation or removal of the exhibit.

Signature _____ Date _____