

PUBLIC NOTICE
North Valley Public Library Board of Trustees
SPECIAL Meeting

Special location:
Ravalli County
215 S. 4th St., Suite A., Hamilton, MT 59840
Thursday, May 23, 2024, at 3:30pm

Meetings are open to the public.

SPECIAL Meeting Agenda

In lieu of a regular board meeting the board is meeting with the Ravalli County Commissioners in Hamilton and requested to be on their agenda.

- **BUSINESS**

- ❖ The North Valley Public Library Board wants to procure land for a new building and is requesting assistance and guidance from Ravalli County.
 - What is the process for a library district to procure land? Are public meetings required? Does the board need approval from Ravalli County before purchasing land?
 - Rob Horlacher approached the library board about selling his land at 116 Willow Dr., Stevensville. He said his company could build a library building, then allow the library to move in and pay a mortgage, in a rent-to-own scenario, since the library does not have the funds at this time. The library could then move in and sell the current building/location to help pay for the new library. How can the Library put a proposal such as that to bid in order to legally follow the bidding process required?

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Library Board Members Present: Dianne Snedigar, Margy Gilbertson, Caitlin Dunn. Victoria Howell joined later via Zoom.

Library Board Members Absent: Kim Tiplady.

Commissioners Present: Dan Huls, and Greg Chilcott via Zoom.

Staff Members Present: Denise Ard, Library Director and Denise Katzmeyer, Ravalli County Administrative Assistant.

Guests: Rob Horlacher via Zoom

Dan Huls called the meeting to order at approximately 3:28. Dianne and Denise sat at the presenter's table. Dianne gave an overview of the land situation at 116 Red Willow Drive, two acres off East side hwy in a housing development. Denise asked how the library board needs to keep the public informed, the commissioners responded decisions can be made on the land at the library's public meetings. Huls said the library will need to send out a Request for Proposals (RFP). The library needs more details for the RFP such as square footage, parking needs etc. Dan Huls thought the land acquisition would be part of the specs as well as guidelines such as distance from town etc.

Rob Horlacher said he could assist the library in coming up with a RFP that any viable contractors could use when submitting a bid.

Dan Huls said he would have the County lawyer look over the paperwork/code that Denise asked for clarification. Both commissioners voiced a willingness to help and support us within their means.

The board thanked them for their time.

Dianne will get in touch with MMW to find out if they have the details needed to proceed with a RFP.

The library adjourned at 3:56.